



DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

INTRADEPARTMENTAL CORRESPONDENCE

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MEMORANDUM

TO: DOTD Project Managers
FROM: Janice P. Williams, P. E. Chief Engineer
DATE: September 13, 2016
SUBJECT: Use of IDIQ (Retainer) Contracts 23 C.F.R. 172

BY DATE
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The referenced C.F.R. has been updated by the US DOT effective May 22, 2016. Under the new version of the C.F.R., retainer contracts are strictly limited to a maximum term of five years.

In addition, FHWA emphasized that retainer contracts should not be used to deliver design or other services routinely required as part of DOTD's programs.

If you have any questions, you should consult your section head for further guidance.

- c: Ed Wedge, P.E.
Mark Chenevert, P.E.
Darhlene Major
Geoff Rodriguez
Section Heads
District Administrators

Ed Wedge 9/13/16
RECOMMENDED FOR APPROVAL DATE

RECOMMENDED FOR APPROVAL DATE

RECOMMENDED FOR APPROVAL DATE

APPROVED DATE